

# Langwarrin Football Netball Club- Alcohol, Drug and Smoking Policy

## ALCOHOL MANAGEMENT POLICY

This policy provides the basis for the responsible use of alcohol by the Langwarrin Football Netball Club and is essential to the club's commitment in meeting our duty of care and setting clear expectations for members and visitors.

The club recognises the importance of holding a liquor licence, enabling it to generate income and hold social functions. In doing so however, we accept the responsibilities and expectations of the community in adhering to liquor licensing laws, and in providing a safe environment and as a positive leader in the community.

To ensure the aims of the club are upheld and that alcohol is managed responsibly by the club and its members, the following requirements will apply when alcohol is served at the club or during a club function.

### Serving Alcohol

Alcohol will be served according to the legal and moral requirements of the club's Liquor Licence with the safety and well being of patrons the priority.

- The Club maintains a current appropriate Liquor Licence
- RSA trained servers will manage the bar and service of alcohol
- Bar servers do not consume alcohol when on duty
- People under 18 will not serve alcohol or be permitted in the bar area.
- The club does not encourage excessive or rapid consumption of alcohol
- When serving non pre-packaged alcohol, standard drink measures will be served at all times
- Information posters about Standard Drink measures will be displayed at the bar
- The Liquor Licence and all legal signage will be displayed at the bar
- An incident register shall be maintained and any incident recorded

### Intoxicated Patrons

- Drunk patrons will not be permitted to enter the premises
- Alcohol will not be served to any person who is intoxicated or drunk
- Servers will follow RSA training procedures when refusing service
- Drunk patrons will be asked to leave the premises (after appropriate safe transport options are offered)

### Underage Drinking

- At no time will alcohol be served to persons aged under 18.
- Servers and committee members will ask for proof of age whenever necessary or whenever in doubt.
- Only photo ID's will be accepted as "proof of age".

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- Alcohol Alternatives – The Club recognises that alcohol is not the only revenue stream available and will have a large range of alternative non-alcoholic and low-alcoholic products available at all times.
- Tap water is provided free of charge (where available).
- Substantial food is available when the bar is open for more than 90 minutes or more than 15 people are present.
- The club will avoid using alcohol for player awards and fundraising prizes.

## Smoke-Free

The Club has a (separate) Smoke-Free Policy that is reviewed regularly in conjunction with this Alcohol Management Policy.

## Club Trips

The Club will monitor and ensure any club trips, particularly end of season player trips, strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the aims of the club.

## Non Compliance

All club committee members will enforce the alcohol management policy and any non-compliance, particularly in regard to Licencing Laws will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or function.

## Committee Policy Management

- The presence of committee members is essential to ensure the operation of the bar and compliance with this policy. At least two committee members who are RSA trained are required to be present at all club functions when the bar is open. Key responsibilities of the duty committee members are to:
  - Meet visiting police, cooperate and assist with any inquiries.
  - Compliance in respect of persons under 18 years of age on premises.
  - Recording any incidents in the incident register.
  - Ensuring strict compliance with all sections of this policy in accordance with legal requirements and the Good Sports program.

## Policy Promotion

The Club will promote the alcohol management policy regularly by:

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- Putting a copy of the policy in club communications, eg. newsletters, website and printed member/ player information.
- Displaying a copy of the policy in the club social rooms.
- Periodic announcements to members at functions.

The Club recognises the importance of educating club members, including players, about the benefits of an alcohol management policy and will endeavour to provide information to assist this process.

## Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

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## ILLEGAL DRUG POLICY

The Langwarrin Football Netball Club understands and accepts it has a duty of care to provide a safe and healthy environment, free illegal drugs. This policy reflects a commitment by the club to the health, safety and welfare of all its members.

This policy has been approved by the Committee of Langwarrin Football Netball Club on 26/05/2025

The Langwarrin Football Netball Club is committed to:

- Encouraging and assisting members to realise their full potential within an environment that actively promotes their health, safety and well-being
- Preventing alcohol and other drug related harm to individuals, property and the reputation of the club
- Ensuring a supportive and inclusive environment for all members and visitors
- Providing support to members who wish to address their patterns of alcohol and/or illegal drug use
- Meeting legal requirements in relation to alcohol and illegal drugs
- Encouraging moderation and a responsible attitude to the consumption of alcohol

## Purpose

The purpose of this policy is to ensure club members understand the club's position regarding illegal drugs and explain how the club will respond to a drug-related incident within its jurisdiction.

## Definitions Illegal drugs

Illegal drugs are used by many people in the community, including young adults, so it is likely that some members of our club may have access to them.

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There are significant illegal drug issues confronting sporting clubs which include performance enhancing drugs and drugs used for social or recreational purposes (e.g. at parties, raves, in the home, at the club, etc).

These two categories are not mutually exclusive. Some illegal drugs used for social purposes (such as amphetamines, e.g. speed) may be used to enhance sporting performance.

## Club jurisdiction

The Club jurisdiction extends to the club premises and all activities organised by or for the club at any location or venue.

## Application

This policy applies to all members, employees, supporters and visitors of the Langwarrin Football Netball Club.

At no time should members, employees, supporters and visitors attend the club if adversely affected by illegal drugs and/or alcohol.

## Club confidante

The Club will designate an appropriate individual to act as the Club confidante. This person may, but does not have to be the Club President or another office bearer and will be responsible for the management of all illegal drug related incidents.

The Club will support this person to carry out their duties whenever required.

## Illegal Drug Use

The possession, use, distribution or selling of illegal drugs for any purposes on club premises or at any function or activity organised by the club is prohibited.

- In the case of an incident involving an illegal drug, the initial actions and responses will focus on the safety and welfare of those directly and indirectly involved. All responses and actions will reflect the club's duty of care to members, visitors and all other people.
- The club will investigate all apparent or alleged breaches of this policy and determine a course of action after all relevant facts and circumstances are known.
- The club may refer a member who is involved in illegal drug use to a medical or health service for assistance or, if the club deems it necessary in the circumstances, to the police.

## Managing illegal drug incidents

Where a club member becomes aware that illegal drug use is occurring at the club or within its jurisdiction, the member should pass on this information to the President and/or Club confidante. Should the need arise, the Club will sanction the individual(s) in line with the club's rules and policies.

## The Club confidante will;

- Speak to the individual(s) in private, expressing concern about their drug use

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- Remind the individual(s) of the club policy and ask for a commitment that it will not happen again
- Offer options for support and referral for counselling or other help
- Leave the door open for further communication with the individual(s) concerned.
- Inform the Club President in the event of non-compliance.

If an individual(s) is under the influence of a legal or illegal drug at the club, the club will;

- Ensure the health and safety of the individual(s)
- Keep the individual under supervision and monitor them at regular intervals
- Call for medical assistance if required.
- Arrange safe transport to take them home, unless this involves further risk.
- Take control of any remaining drugs in their possession, unless this involves further risk.
- If the person becomes violent or aggressive, contact police to ensure the safety of all.
- Inform the Club President (and Club confidante) as soon as possible.

Drugs found at the club or in the possession of an individual

- If illegal drugs are found at the club or in the possession of an individual, the President and/or Club confidante will be contacted as soon as possible.

The Club will:

- Take possession of the drug if safe to do so.
- Place the drug in a clean (preferably ?snap lock?) plastic bag & seal the plastic bag with masking tape to ensure it stays closed.
- The finder and/or club president should sign and date the tape/bag.
- Record details in an incident register.
- Contact local police and request they attend the club to collect the drugs.
- Store the plastic bag in a secure place until collected by police.
- Obtain the signature of attending police for the incident register to show the drugs have been taken into their possession.
- Ask the person suspected to be in possession of the drugs to leave the premises immediately (assuming it is safe for them to do so), if they deny possessing drugs or refuse to relinquish possession of the drugs to the club.

### Supplying Illegal drugs

If it is suspected or known that a member is supplying illegal drugs to other members of the club or the community, the Club confidante will;

- Speak to the individual to determine if they are supplying illegal drugs to others.

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- If this is verified, or there is a strong belief this is occurring, the club will contact local Police
- If it is unable to be verified, the club will monitor the situation and warn the individual that the matter will be reported to the police if the club has continued concerns.

## Privacy

Subject to its right to contact the police if necessary, the Club will maintain the privacy of those involved where possible

- The Club will act with discretion when absolute confidentiality cannot be guaranteed
- Club personnel will be informed on a need to know basis only

## Contacting parents

- In the interests of health and safety, the Club will contact the parents or guardian of a minor where apparent or suspected illegal drug use has occurred (unless by doing so it will place the safety of the individual at risk of greater harm)
- The Club will inform all members aged under 18 years that parents will be notified if the club is aware (or strongly believes) they are using or supplying illegal drugs.
- If the member is aged over 18 years, the club will determine each case on its merits and decide whether contacting parents or guardian is in the best interests of the individual.

## Contacting police

- If the Club is aware that a member is supplying illegal drugs to other members, they will notify police of this activity
- In the case of apparent or alleged illegal drug use, the club may report a person to, or seek the advice of the police

## Medical emergency

The Club understands that medical assistance may be required if a person has been using drugs.

## Media

The Club will designate a club official to communicate with the media on behalf of the club should the need arise

The Club will seek advice from the league/association prior to communicating with the media

No other member of the club will communicate with the media on this issue, unless specifically requested by the club official

## Non-compliance

All club committee members will enforce the illegal drug policy and any non-compliance will be handled according to the following process:

- The designated Club confidante (and President) will be informed of the breach of policy
- The individual(s) concerned will be reminded of the club policy

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- Issue a warning of future sanctions for continued non-compliance

The Club confidante and President will use their discretion as to the action taken for non-compliance, based on:

- Whether it involved use or supply
- Whether the use or supply takes place within the club's jurisdiction or in private
- Age of the persons involved. In general, and depending on any other rules of the club, should an individual(s) continue non-compliance with this policy, the following will occur;
  - suspension for a designated time period
  - expulsion from the club

## Policy review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

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## SMOKE-FREE POLICY

The Langwarrin Football Netball Club recognises that smoking is hazardous to health and those non-smoking club members and visitors have the right to be protected from exposure to second-hand tobacco smoke and the aerosol (vapour) from e-cigarettes.

Accordingly, the following policy shall apply to all club facilities, functions, meetings and activities undertaken by the club and will apply to all members, officials, players and club visitors.

### Facilities

All club facilities are to be completely smoke free and shall include:

- The social rooms inclusive of bar, kitchen, meeting room, balcony, toilets and storage area
- Player change rooms inclusive of warm up area, toilets and showers, medical room and property room.
- Smoking and vaping is not permitted in the public areas in immediate proximity to entrances to clubrooms, changerooms or canteen.

### Players, Officials & Coaches

Coaches, players, trainers, volunteers and officials will refrain from smoking and remain smoke free while involved in an official capacity for the club, on and off the field.

### Functions

All club functions including social and fund raising events and meetings are to be completely smoke free:

- Smokers leaving the designated licensed area of the clubs social rooms will not be permitted to take alcohol from that area.

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All club functions held away from the club facilities are to be completely smoke free and shall require an assurance from the venue management of compliance with the club policy before a booking is confirmed by:

- Enforcing a smoke free policy during the function.

## Non-compliance

All club committee members will enforce the smoke free policy and any non-compliance will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the areas in which smoking is permitted.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or function.

## Policy Promotion

The club will promote the smoke free policy regularly by:

- Displaying a copy of the policy in the club social rooms.
- Periodic announcements to members at functions.

The club recognises the importance of educating club members, particularly players, of the benefits of implementing a smoke free policy and will endeavour to provide information to assist this process.

## Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

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## SAFE TRANSPORT POLICY

This policy aims to provide a basis for the responsible use and/or non use of alcohol by the Langwarrin Netball Club and to avoid any incidents as people travel to or from the club and its events.

The Club understands and accepts its responsibility to the safety of our members and friends. The following requirements will apply when alcohol is served, either at the club or during a club function.

- Bar staff shall encourage members and visitors to make alternate safe transport arrangements if they are considered to exceed .05 blood alcohol concentration or if they are a probationary driver consuming alcohol.
- Committee members and bar staff will assist members and visitors where possible to make alternate safe transport arrangements to ensure they do not drive under the influence of alcohol or illegal drugs.